

Terms of Reference (ToR) for appointing Consultant for developing

“Policy Paper to Promote CFCs in Clusters”

(Only an Individual can Apply)

Project: Promote Bamboo MSME Clusters for Sustainable Development

Tender No. FMC/EU/21-22/006

A. The Tender are available at <https://fmc.org.in/tender/>. Please apply by 31st January, 2022 (till 5.30 PM) Please note that the financial quote must be submitted in original with signature in a separate envelope. FMC shall open the financial quote, once the technical evaluation stage is completed. For any query, please email at accounts@msmefoundation.org. **Completed proposals may be submitted (By hand/post/courier in sealed envelopes: See Section F: How to apply) to:**

Mr. Amit Tyagi

Procurement Officer

Foundation for MSME Clusters (FMC)

USO House, 2nd Floor, USO Road, Off Shaheed Jeet Singh Marg,

6, Special Institutional Area, New Delhi – 110067

Tel No. 011-40563323-24 (Extn 21)

B. **Payment Terms and Conditions:** Fixed consultancy amount to be paid in 3 installments – 30 per cent on submission of inception report, 40 per cent on submission of draft report and 30 per cent on acceptance of final report. Travel & other out of pocket expenses shall be reimbursed on actual as per FMC rules.

C. **Project Background:** FMC is implementing a project: ‘**Promoting MSME Bamboo Clusters in India**’ in **9 states** (Viz: Assam, Arunachal Pradesh, Meghalaya, Mizoram, Tripura, Odisha, Chhattisgarh, Jharkhand & Madhya Pradesh) in India with the overall objective of **promoting bamboo as sustainable resource and generate green jobs** for a period of 4 years. The project is designed to help local community and other stakeholders collaborate for the promotion of green economy, sustainable growth, economic prosperity and poverty reduction in the MSME sector along with mitigation of climate change.

Specific objectives of the project are as follows:

1. Support enterprise development for sustainable supply of bamboo products and generate improved livelihoods
2. Promote select new bamboo products among high potential buyers
3. Sustain and upscale local initiatives through community-led multi-stakeholder development models
4. Promote sustainable linkages between financial institutions and local enterprises.
5. Strengthen policy dialogue and dissemination of proven development models relevant for bamboo sector

D. Purpose of Appointing Consultant

The Consultant is to do a study and suggest policy measures for promoting effective Common Facility Centre in a cluster and shall cover the following dimensions

1. Literature survey of schemes and characterize them with respect to various parameters

2. Creating the structure of the study, questionnaire, etc.
3. Identification of all CFCs promoted under cluster development programs and do sampling and select 20 CFCs which are functional for more than a year
4. Gather their DPRs and other information available online
5. Visit and run the questionnaire
6. Draw conclusions
7. Identify step by step all issues of importance for creating a successful CFC
8. Way forward

E. Deliverables

This Study will help capture the policy lessons that will help strengthen or redesign the existing or new schemes of assistance for setting up CFCs. These lessons may pertain to conceptualization, design of CFCs, administrative processes for implementation and determinants of post CFC impact. In particular it will cover the following:

1. A scheme wise detailing of CFCs created in India
2. A framework for evaluating CFCs
3. Evaluation of 20 CFCs
4. Creating a policy framework for selecting and promoting CFCs in India
5. Guidelines for selecting and promoting CFCs

F. How to Apply

Envelope 1

1. Short CV (2 to 3 pages) detailing relevant experience
2. A short note on strategy for undertaking this assignment including deliverables and Gantt Chart
3. Crossed cheque
4. GST number if registered under GST
5. Copy of PAN and AADHAR card

Envelope 2

1. Signed financial quote along with GST if applicable