

Corrigendum dated 31st August 2025

Terms of Reference (ToR) for appointing as a Consultant/Agency/Organisation for the Construction of Industrial work shed of Millet magic project at Gajapati district of Odisha

Project code/ Project Title: SBIF-Sashakti - Millet Magic - Fostering Sustainable Livelihood of Tribal Women of Odisha

Tender Notice No. FMC/SBIF/25-26/001

Implemented by: Foundation for MSME Clusters, New Delhi

(RfP no: **FMC/SBIF/25-26/001** dated 08 Aug 2025)

Published on: <https://fmc.org.in/tender/>

The last date of submission of the tender documents for the above tender which was scheduled on 28.08.25 and 11:55pm.

- 1st Corrigendum date is 28th Aug 2025 and the last date is 30.08.25.
- 2nd Corrigendum date is 31st Aug 2025 and is now extended up to **11.09.25 and 11pm**

All other Terms and conditions remain the same

The last date of submission of the tender documents for the above tender which was scheduled on 28.08.25 and 11.55pm is now extended up to 11.09.25 and 11pm and the sealed tender will be opened at time on date at the FMC

The other terms and conditions of the tender remain same.

Corrigendum dated 28th August 2025

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The last date of submission of the tender documents for the above tender which was scheduled on 28.08.25 and 11:55pm is now extended up to **30.08.25 and 11pm**

All other Terms and conditions remain the same

The last date of submission of the tender documents for the above tender which was scheduled on 28.08.25 and 4pm is now extended up to 30.08.25 and 11pm and the sealed tender will be opened at time on date at the FMC

The other terms and conditions of the tender remain same.

Terms of Reference (ToR) for appointing as a Consultant/Agency/Organisation for the Construction of Industrial work shed of Millet magic project at Gajapati district of Odisha

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Tender Notice No. FMC/SBIF/25-26/001

Tenders are invited by Foundation for MSME Clusters, the Implementing Agency (IA) of **Millet Magic project**, from reputed Civil contractors for the following works under the project of SBI Foundation.

Name of Work	EMD
Construction of Industrial work shed of Millet magic project at Gajapati district of Odisha	Rs. 5,000/- in the form of Demand Draft drawn in favour of " Foundation for MSME Clusters ", payable at New Delhi.

The Tender are available at <https://www.fmc.org.in/tender> .Please apply by **28th August 2025 (till 11.55 pm)**. The tender submission by Electronically (email). For any query, please email at procurement@msmefoundation.org, CC accounts@msmefoundation.org, hr@msmefoundation.org

Date of Publication: 08.08.2025

Last Date of Application: 28.08.2025, till 11.55 pm

Award of Contract: The quotation soft copies are to be mailed on the above email IDs

The tender document (Hard copy) shall be submitted at the office of **USO House, 2nd Floor, USO Road, Off Shaheed Jeet Singh Marg, 6, Special Institutional Area, New Delhi – 110067**

**Terms of Reference (ToR) for appointing as a Consultant/Agency/Organisation for the
Construction of Industrial work shed of Millet magic project at Gajapati district of
Odisha**

**Project code/ Project Title: SBIF-Sashakti - Millet Magic - Fostering Sustainable
Livelihood of Tribal Women of Odisha**

Tender Notice No. FMC/SBIF/25-26/001

Construction of Industrial work shed under Millet Magic project at Gajapati district of Odisha.

Date & Time of Release of Tender	1100 Hrs, (08-08-2025)
Last Date & Time for Submission of Bid	1700 Hrs, (28-08-2025)
Date & Time of Opening of Bid (Technical bid only)	1200 Hrs, (30-08-2025)

CONTENTS

Section No.	Description	Page
1	Preamble	4
2	Scope of Work	4-5
3	Qualification Criteria	5
4	Language of the Tender	6
5	Purchase of Tender Documents	6
6	Authorization of the Tenderer	6
7	Pre-Visit of Site	6
8	Specific Instruction to Bidders	6-7
9	Submission of Tender	7-8
10	Ernest Money Deposit	8
11	Validity	8
12	Opening and Evaluation of Tender	8-9
13	Price offer	9
14	Evaluation of the Price	9
15	Award of Contract	9-10
16	Security Deposit	10
17	Agreement	10
18	Issue of Work Order	10
19	Defect Identification and Rectification	10-11
20	Employment of Technical Assistants	11
21	Payment Terms	11
22	Penalty	11
23	Termination of Contract	12
24	General Condition	12
25	Arbitration	12
26	Jurisdiction of the Court	12-13
Annexure No.	Annexures	Page
I	Building Drawings & BoQ & Electrical BOQ Annexure IA, Annexure 1B	14
II	Part – I (Covering Letter)	15-16
III	Details of the Tenderer	17
IV	Annual Turnover Statement	18
V	List of Works Executed in Last 3 years	19
VI	Declaration of Not having blacklisted	20
VII	Declaration for not having tampered the tender Documents	21
IX	Financial Bids	22
X	Checklist of Documents	23-24

TENDER FOR THE CONSTRUCTION OF INDUSTRIAL WORK SHED FOR MILLET MAGIC PROJECT

1. PREAMBLE

This tender document has been prepared for inviting bids from eligible and experienced civil construction agencies for the construction of six industrial sheds under the SBIF Millet Magic Project in Gajapati District, Odisha. The project is being implemented with the objective of promoting millet-based micro-enterprises managed by tribal women, with a focus on enhancing rural livelihoods through value addition and local processing of millets.

Each industrial shed will serve as a production-cum-processing unit for millet-based products and will be established at six identified locations across Gumma and adjoining block of Gajapati district. The sheds will be constructed using cost-effective and durable materials, adhering to standard engineering practices suitable for rural terrain and agro-processing needs.

The construction agency selected through this tender will be responsible for site preparation, civil works, MS structural fabrication, roofing, walling, internal finishing, and domestic wiring. The work is to be completed within the stipulated time frame as detailed in the tender.

This document outlines the general terms, scope of work, technical specifications, eligibility criteria, timelines, and other relevant conditions governing the tendering and execution process.

Bidders are requested to read the document carefully and submit their bids in accordance with the terms specified

2. SCOPE OF WORK

1. Site Preparation: Manual clearing and levelling of uneven/hilly terrain.
2. Foundation Work: PCC and brick masonry foundation suitable for light structures.
3. Flooring: 4-inch thick PCC flooring with trowel finish.
4. Structural Frame: Pre-fabricated MS tubular columns, trusses, and purlins.
5. Roofing: GI sheet roofing with basic drainage slope.
6. Walling: Half-height brick/block masonry walls with plaster.
7. Openings: MS rolling shutter for entry, with grill-type ventilators for airflow.
8. Painting & Finishing: Cement paint for walls and one coat enamel paint for steel.
9. Miscellaneous: Transport, welding, hardware, and basic site cleaning post-construction.

Name of the village and are of construction

Name of the village	Sq ft.
Kurulundguda	600
Tahagung	600
Panguda	600
Rasaising	600
K. Parasamba	600

3. QUALIFICATION CRITERIA

Clause	Qualification Criteria	Supporting Document
3(a)	The tenderer should be a registered legal entity.	(i) In case of Private / Public Limited Companies, <ul style="list-style-type: none"> • Copy of Incorporation Certificate issued by the Registrar of Companies • Copy of Memorandum and Articles of Association (ii) In case of Partnership Firm, <ul style="list-style-type: none"> • Registered Partnership deed (iii) In case of Proprietorship Concern, <ul style="list-style-type: none"> • Copy of Aadhaar/ GST Registration Certificate / PAN Card.
3(b)	The tenderer should be an eligible Civil contractor	(i) Valid Registration Certificate from PWD / CPWD / Highways dept. / Electrical Department and any other state or central government department (ii) Valid registration of GST
3(c)	The tenderer should have at least 3 years of experience (as on 31 st March 2025) as Civil contractor.	(i) List of construction works executed in last 3 years as per Annexure-V
3(d)	The tenderer should have been awarded and successfully completed at least three works of similar nature in the last 3 years (as on 31 st March 2025).	(i) Work orders issued by clients (ii) Performance certificate issued by clients
3(e)	The tenderer should have reported a a) minimum Average Annual Turnover of Rs.10.00 lakhs in the last three consecutive financial years i.e. 2022-23, 2023-24 and 20 24-25for Civil Works.	(i) The average annual turnover statement duly certified by Chartered Accountant as per Annexure IV (ii) The Annual Report/ certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years

3(f)	The tenderer should not have been blacklisted for supply of any items or services by any Government departments/ agency	The declaration form as per Annexure VI should be enclosed.
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4. LANGUAGE OF THE TENDER

The Tender prepared by the tenderer as well as all correspondences and documents relating to the Tender shall be in English language only. If the supporting documents are in a language other than English, the notarized translated English version of the documents should also be enclosed.

5. PURCHASE OF TENDER DOCUMENTS

- a) The tender document shall be downloaded from www.fmc.org.in at free of cost. The tenderer should give a declaration for not having tampered the Tender document downloaded from Internet (as per Annexure VII).
- b) The tender document can be downloaded from (08-08-2025) to (28-08-2025).

6. AUTHORISATION OF THE TENDERER

The Tender should be signed on each page by the tenderer or by the person who is duly authorized for the same by the tenderer.

7. PRE-VISIT OF SITE

The tenderer, on his/her own responsibility, risk and cost, is advised to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work(s) as mentioned in the Annexure (I).

8. SPECIFIC INSTRUCTIONS TO BIDDERS / CONTRACTORS FOR QUOTING OF RATES

- (a) The contractors are requested to read the detailed specification and quote the lump sum value in the Financial Bids. Price quoted in the Financial Bids will only be taken up for comparison and shall be final.
- (b) The tenders invited are based on item wise rates mentioned in the estimate of works/BoQ. Any lumpsum deductions or increase or rebate offered either in the tender or in the covering letter or at any portion of the tender will be ignored and only the price offered in the Financial Bids alone will be taken as valid quote and taken up for tender comparison. Rates or Lumpsum amounts for items not called for shall not be included in the tender. Any alteration made by tenderer in the contract form, the conditions to Contract, the drawings, specification, or quantities accompanying the same will not be recognized and if any such alterations

are made the tender will be void.

- (c) The tenderer / contractor will make his/her/their own arrangements to procure and use ISI Brand Cement and ISI Brand steel required for the work.
- (d) It should be clearly understood that the price quoted by the tenderer / contractor is inclusive of incidental charges such as conveyance, loading, unloading, stacking at site, GST, labour cess any other applicable government taxes and testing charges etc., complete.
- (e) The tenderer / Contractor should strictly follow above instructions without fail.

9. SUBMISSION OF TENDER

- (a) The terms and conditions of the tender document should be signed and enclosed with the tender, in token of having accepted the tender conditions. Failing which the tender will be rejected summarily.
- (b) Tenders should be submitted in two parts:
 - i. Part I will cover technical bid and
 - ii. Part II will cover Financial Bids
- (c) Tenderers should ensure submission of all documents pertaining to Part-I and Part II proposals separately as per the Check list given in Annexure -X.
- (d) If through offline Tenderers are requested to place Part I and Part II documents in separate sealed covers. Part I cover to be superscripted as "Part I – Technical bid" and Part II cover to be superscripted as "Part II – Financial Bids" respectively, mentioning the name and address of the Tenderer in each of the both covers. These two sealed covers (Part I and Part II) must be placed in a single outer cover superscripted as "Tender for the construction of work shed for Millet Magic project ___" and addressed to "Foundation for MSME Clusters, USO House, 2nd Floor, USO Road, Off Shaheed Jeet Singh Marg, 6, Special Institutional Area, New Delhi – 110067." mentioning the name and address of the Tenderer in the outer cover. Tenders shall be submitted in sealed cover and unsealed tenders would summarily be rejected. If through online, then it has to be submitted in a separate email mentioning in the subject line, title of the RFP, RFP number, Financial/Commercial Bid and name of the bidder. It needs to be a zipped folder password protected. Password only to be shared before opening of the financial bid as per below mentioned timeline.
- (e) Through offline the tenders can be submitted through registered post so as to reach the above address on or before 1700 Hrs on (28-08-2025). Tenders received after the specified time will not be considered and IA will not be liable or responsible for any postal delays. If through online, then it has to be submitted in a separate email(procurement@msmefoundation.org mentioning in the subject line, title of the RFP, RFP number, Financial/Commercial Bid and name of the bidder on or before 28-08-2025

- (f) A tender once submitted shall not be permitted to be altered or amended.

10. EARNEST MONEY DEPOSIT

- (a) The Tender should be accompanied by an Earnest Money Deposit (EMD) to the value of Rs. 5,000 /- (Rupees five thousand only) in the form of Account Payee Demand Draft drawn on any Indian Nationalized/Scheduled Commercial Bank in favour of "Foundation for MSME Clusters", payable at payable at New Delhi. The EMD in any other form will not be accepted. The Earnest Money Deposit will be returned to the unsuccessful tenderers at the earliest on the expiry of final bid validity and latest on or before the 30th day of the award of contract.
- (b) The Earnest Money Deposit will be retained in the case of successful tenderer and it will not earn any interest and will be dealt with, as provided in the terms and conditions of the tender.
- (c) Any request of the tenderer, under any Circumstances claiming exemption from payment of EMD will be rejected and their Part II price offer will not be opened.
- (d) If the tenderer emerges as the successful bidder and after subsequent issuance of letter of acceptance by the IA, failure to sign the agreement, to remit the Security Deposit or to execute the contract as per tender conditions, will result in the forfeiture of the EMD amount remitted.

11. VALIDITY

- (a) The rate quoted in the Tender should be valid for the acceptance by the IA for a minimum period of 120 days from the date of opening of the Tender.
- (b) The accepted rate of the successful tenderer is valid till the entire contract is fully completed. Escalation in the rates will not be entertained under any circumstances.

12. OPENING AND EVALUATION OF THE TENDER

- (a) The tender will be closed at 1700 Hrs as per the office clock on 28-08-2025 and the received tenders in offline and online will only be opened. Tenders received after specified date and time will not be accepted. The Tender will be opened by the Tender committee at 1200 Hrs on 30-08-2025 in the presence of the available Tenderers through video conferencing only who choose to be present. The Tenderers or their authorized agents are allowed to be present at the time of opening of the tenders. However, participation during bid opening is optional only.
- (b) Tender Committee will inform the attested and unattested corrections, before the Tenderers and sign all such corrections in the presence of the Tenderers. If any of the Tenderers or agents not present then, in such cases the Committee will open the tender of the absentee Tenderer and take out

the unattested corrections and communicate it to them. The absentee Tenderer should accept the corrections without any question whatsoever.

- (c) If the date fixed for opening of the tender happens to be a government holiday, the sealed tenders will be received up to 1700 Hrs on the next working day and opened at 1200 Hrs on the next working day.
- (d) The Technical bid will be evaluated by the tender committee in terms of the qualification Criteria. The committee reserves the right to disqualify any of the tender in case the Committee is not satisfied with the documents furnished.
- (e) After the completion of evaluation of technical bids, the tenderers declared as qualified by the Committee, will be informed the date of opening of Financial Bids (Part II).

13. PRICE OFFER

- (a) The Financial Bids should be kept only in the Part II cover.
- (b) The Financial Bids should be prepared as per Annexure-IXA & Annexure iXB.
- (c) The price should be neatly and legibly written both in figures and words.
- (d) In case of discrepancy between the prices quoted in words and figures lower of the two shall be considered.
- (e) If a bidder quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered.
- (f) Part-II bid should not contain any commercial conditions. Variation in the commercial terms and conditions of the tender will not be accepted.
- (g) Financial Bids Should be password protected through online and through offline it should be sealed.

14. EVALUATION OF THE PRICE

- (a) The Tender committee will examine for complete, properly signed and error-free nature of the Financial Bids (Part II)
- (b) The comparison of the rates offered shall be based on the total all-inclusive rates offered (i.e., sum of all inclusive rate offered for all the tendered items).
- (c) Only after technical evaluation vendor will qualify for financial bid**

15. AWARD OF THE CONTRACT

- (a) The Tenderer who has quoted lowest price (L1) will be issued the 'Letter of Acceptance' by the Implementing Agency.

- (b) In unavoidable circumstances, such as receipt of very limited bids or the proposal prices are substantially higher than the market value / updated cost estimate or available budget, the committee may decide upon resorting to Negotiation with the lowest evaluated responsive bidder. In such cases, the Tenderer who has quoted lowest price (L1) will be invited for negotiations and after finalizing the negotiated rate, Letter of Acceptance will be issued.

16. SECURITY DEPOSIT

- (a) On receipt of the Letter of Acceptance from IA, the successful tenderer should remit a Security Deposit (SD) of **5%** of the value of the contract in the form of Account payee Demand Draft from any Indian Nationalized/Scheduled Commercial Bank or irrevocable Bank Guarantee with a validity period of one year in favour of "Karkushala Kaigarika Sahakar Sangh", payable at Yadgiri, Karnataka, within 7 (Seven) working days from the date of receipt of letter of acceptance. The EMD shall be adjusted with the Security Deposit.
- (b) Any other amount pending with IA will not be adjusted under any circumstances, against the Security Deposit if so requested.
- (c) If the Security Deposit amount is not paid within the time specified, the EMD remitted by the tenderer shall be forfeited, besides cancelling the communication of acceptance of the Tender.
- (d) Security Deposit amount remitted will not earn any interest.

17. AGREEMENT

The successful tenderer should execute an agreement as may be drawn up to suit the conditions on a non-judicial stamp paper of value, as prescribed in law on the date of remittance of Security Deposit and shall pay for all stamps and legal expenses incidental thereto. In the event of failure to execute the agreement, within the time prescribed, the EMD/SD amount remitted by the tenderer will be forfeited besides cancelling the Tender.

18. ISSUE OF WORK ORDER

After payment of Security Deposit and successful execution of the agreement, Work Order will be released within 7 days by the IA. The successful tenderer should complete the construction of industrial work shed buildings and/ or Electrical amenities within 60 days from the date of receipt of Work Order.

19. DEFECT IDENTIFICATION AND IT'S RECTIFICATIONS

- (a) Defect Liability period shall be six months from the date of the completion of work for both Civil Works. Any defect arising in the work in guarantee period due to faulty workmanship and faulty materials should be rectified by contractor at his own cost.
- (b) Any deficiency in concreting such as cracking, excessive honeycombing,

exposure of reinforcement or other fault which entail replacement of the defective part by fresh concrete and whatsoever remedy reasonable required without hampering the structural safety and architectural concept, all at the cost of contractor.

- (c) The successful tenderer should submit bank guarantee equivalent to 10% of the total value of contract valid for 6 months towards Defect Liability.

20. EMPLOYMENT OF TECHNICAL ASSISTANTS

- (a) The tenderer shall employ qualified technical persons at his cost to supervise the work and the tenderer should ensure the presence of the technical persons at the site of work during working hours, monitoring all items of works and paying extra attention to such works as may demand special attention.
- (d) A movement register should be opened and maintained for technical persons employed by the Contractor. The Technical persons should note the arrival and the departure timings every day along with their initials in a register. Such Register should be produced during inspection of the Inspecting Officers (Tender committee members).

21. PAYMENT TERMS

The following payment terms will apply to the Civil Contract upon submission of a third-party assessment certificate from a competent authority, i.e., a chartered civil engineer.

- **30% advance on site mobilization**
- **40% after completion of structure and roofing**
- **20% after electrical and finishing**
- **10% after final inspection and handover**

22. PENALTY

- (a) Failure to execute the entire contract within 60 days from the date of issue of work order will attract a penalty of 1% per week, on the full value of the contract upto a maximum of 5%. Delays beyond that period will be viewed as violation of the contract terms and will be dealt accordingly.
- (b) Implementing agency reserves the right to inspect the site at any point of time during the contract period to ensure the progress and quality of work carried out. During the inspection, if any discrepancies found in the quality of work / material used, the IA, with the approval of the tender committee, reserves the right to order for any rework(s) / replace any item(s) of material, as the case may be, in order to ensure the quality of work / progress as per the contract terms.
- (c) All the materials used for construction shall be first use, new, high quality material. Old or Used materials will not be accepted and if found, the decision of Committee, either for rework / replace / deduction in payment shall be binding on the contractor.

- (d) Any delay on the part of IA should be intimated and sorted out immediately without affecting the progress of works.

23. TERMINATION OF CONTRACT

IA reserves the right to terminate the contract at any time during the validity period on account of non-fulfilment of contract or for any of the reasons.

24. GENERAL CONDITION

- (a) Conditional tender in any form will not be accepted.
- (b) Any notice regarding any matters, to the contractor shall be deemed to be sufficiently served, if given in writing to his usual or last known place of business.
- (c) Tender committee reserves the right to relax or waive or amend any of the tender conditions.
- (e) The successful tenderer shall not outsource/off load either full or part of the work to any other agency / individual without the written consent of the IA
- (e) If the performance of the tenderer is not as per the schedule, then tender committee reserves the right to cancel / reallocate full or part of the contract, at any stage of the contract execution.

25. ARBITRATION

- (a) In case of any dispute in the tender, including interpretation, if any, on the clauses of the tender or the agreement to be executed, the matter shall be referred by IA / Tenderer to an Arbitrator to be appointed by the Parties hereto by mutual agreement. If no such Arbitrator could be appointed by mutual consent, the matter may then be referred to the Executive Director, Foundation for MSME Clusters for nominating an Arbitrator, the Arbitration proceedings being governed by the Arbitration and Conciliation (Amendment) Act 2015.
- (b) The venue of the Arbitration shall be at Odisha. The decision of the Arbitrator shall be final and binding on both the parties to the Arbitration.
- (c) The Arbitrator may with the mutual consent of the parties, extend the time for making the award. The award to be passed by the Arbitrator is enforceable in the court at Odisha only.

26. JURISDICTION OF THE COURT

Any dispute arising out of non-fulfilment of any of the terms and conditions of this Agreement or any other dispute arising out of the arbitration award will be subject to the jurisdiction of the Courts in the City of Bhubaneswar.

We agree to the above terms and conditions.



Foundation for MSME Clusters (FMC)



SIGNATURE OF THE TENDERER:

DATE:

NAME IN BLOCK LETTERS:

DESIGNATION:

ADDRESS:

ANNEXURE I

BoQ for Construction of Work shed under Millet magic situated at Gumma block of Gajajapti District of Odisha.

BOQ 1: Industrial Shed – 600 sq. ft., 15 ft Height (Gumma Block)

Sl. No.	Item Description	Qty/Unit	Rate (INR)	Amount (INR)
1	Site clearance & levelling (manual labour)	600 sq.ft	10	6,000
2	Foundation (PCC + Brick Masonry)	600 sq.ft	80	48,000
3	Flooring (4" PCC)	600 sq.ft	68	40,800
4	MS tubular shed structure (local fabricator)	1,400 kg	72	1,00,800
5	GI sheet roofing (Berhampur supply)	650 sq.ft	48	31,200
6	Half-height brick wall with plaster (3 ft height)	100 rft	420	42,000
7	MS Rolling Shutter (8' x 7')	56 sq.ft	260	14,560
8	MS Grill Ventilators	4 nos	650	2,600
10	Painting (structure + wall cement paint)	600 sq.ft	15	9,000
11	Miscellaneous (transport, welding, sundries)	LS	1	50,000
	Provision for other Unforeseen Item	LS		15,000
	Sub total			3,59,960
	Electrification, labour cess and GST Add 25 % Of Civil Cost			89990
	Total			4,49,950
	Total (round off)			4,50,000
	Total Five Structure	5	450000	22,50,000

BOQ 2: Industrial Shed – 1000 sq. ft., 15 ft Height (Gumma Block)

Sl. No.	Item Description	Qty/Unit	Rate (INR)	Amount (INR)
1	Site clearance & leveling (manual labour)	1000 sq.ft	10	10,000
2	Foundation (PCC + Brick Masonry)	1000 sq.ft	80	80,000
3	Flooring (4" PCC)	1000 sq.ft	68	68,000
4	MS tubular shed structure (local fabricator)	2,000 kg	72	1,44,000
5	GI sheet roofing (Berhampur supply)	1100 sq.ft	48	52,800
6	Half-height brick wall with plaster (3 ft height)	130 rft	420	54,600
7	MS Rolling Shutter (10' x 8')	80 sq.ft	260	20,800
8	MS Grill Ventilators	6 nos	650	3,900
10	Painting (structure + wall cement paint)	1000 sq.ft	15	15,000
11	Miscellaneous (transport, welding, tools)	LS	1	55,000
	Provision for other Unforeseen Item	LS		16,000
	Sub total			5,20,100
	Electrification, labour cess and GST Add 25 % Of Civil Cost			1,30,025



Foundation for MSME Clusters (FMC)



Total
Total (Rounded Off)

6,50,125
6,50,000

ANNEXURE II

PART – I

From
Name
Address

Date :

To
**Foundation for MSME Clusters, USO House, 2nd
Floor, USO Road, Off Shaheed Jeet Singh
Marg, 6, Special Institutional Area, New Delhi
– 110067**

Sir,

Sub: Tender for the construction of Industrial Work shed and for Millet Magic project r
- Submission of Part I (**Package ____**) – **Reg**

Ref: Tender Notice No. SBIF/ 01/24-25, Dated: (...)

With reference to your tender notice, we submit herewith our sealed Tender for the construction of Industrial Work shed buildings for Millet magic project, as specified by IA in this tender document.

We enclose the following documents:

- 1) Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions
- 2) Demand Draft no. _____ for Rs. 5,000 /- (Rupees Five thousand only), in favour of "Foundation for MSME Cluster", Drawn on _____ Bank payable at New Delhi, towards Earnest Money Deposit.
- 3) Authorization letter from the Company for the person to sign the tender.
- 4) Details of the Tenderer (as per Annexure-III)
- 5) Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-IV).
- 6) List of Building construction works executed in last 3 years as per Annexure-V
- 7) Declaration for not having black listed by any other Govt. agencies (as per Annexure-VI).
- 8) Declaration for not having tampered the Tender documents downloaded from the websites www.fmc.org.in (Annexure-VII).
- 9) The copy of certificate of incorporation/registration (If applicable)
- 10) Copy of Memorandum and Articles of Association (If applicable)
- 11) Copy of Registered Partnership deed, in case of Partnership Firm (If applicable)
- 12) Copy of Aadhaar, GST Registration Certificate & PAN Card
- 13) Valid Registration Certificate from Valid Registration Certificate from PWD / CPWD / Highways department / Electrical department
- 14) Work Orders issued by the clients.
- 15) The Annual Report / certified copies of Balance Sheet, Profit & Loss statement



Foundation for MSME Clusters (FMC)

along with schedules for the last 3 consecutive financial years FY 2022-23, 2023-24 and 2024-25

16) Latest I.T return.

17) Notarized translated English version of the documents in a language other than English, if any.

Yours Faithfully

Signature & Seal

Name and Designation of Authorized Signatory

Enclosed: As stated above

ANNEXURE – III DETAILS OF THE TENDERERS

1. Name of the Tenderer	
2. Registered Office Address	Telephone Number: Fax : Email : Website, if
3. Contact Person	Name: Designation : Phone: Mobile: Email:
4. Date of Incorporation	
5. Legal Status	Proprietorship/partnership/Pvt. Limited/Public Limited/ Others (Pl. mention)
6. Eligible license holder of	
7. Brief profile of the Tenderer	
8. Number of staffs on regular payroll	Technical: Administration:
9. PAN Number	
10. GST Registration Number	

Yours Faithfully

Signature & Seal

Name and Designation of Authorized Signatory

ANNEXURE – IV ANNUAL TURNOVER STATEMENT

The Annual turnover of M/s for the past three years are given below and certified that the statement is true and correct.

S.no	Year	Turnover (Rs. in lakh)
1	2021-22	
2	2022-23	
3	2023-24	
	Total	
Average annual turnover		

DATE:

SIGNATURE & SEAL OF THE TENDERER

SIGNATURE OF CHARTERED ACCOUNTANT
(with seal, Reg. No. , UDIN and Address)

ANNEXURE – V

List of clients for whom works undertaken in the past 3 years

(Please provide the details for each project in separate sheet along with work Order/completion certificate from client)

S.No	Name & Address of the Client	Details of Work	Extent/Area covered in Sq.ft Nature of Electrical work done	Year of Completion	Cost (Rs.in Lakhs)	Work Order & Completion certificate enclosed (Yes/No)
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

SIGNATURE OF THE TENDERER
(with seal and address)



Foundation for MSME Clusters (FMC)



ANNEXURE – VI CERTIFICATE

DATE:

Certified that M/s...../ the firm /company or its partners /shareholders had not been blacklisted by any Government Agencies.

**SIGNATURE OF THE TENDERER
(with seal and address)**



Foundation for MSME Clusters (FMC)



ANNEXURE – VII DECLARATION FORM

DATE:

a) I/We having our office at do declare that I/We have carefully read all the conditions of tender sent to me/us by the M/s. Foundation for MSME Clusters, USO House, 2nd Floor, USO Road, Off Shaheed Jeet Singh Marg, 6, Special Institutional Area, New Delhi – 110067 for the tenders floated vide tender ref No. _____ for the construction of Industrial work shed for Millet Magic project and will complete the contract as per the tender conditions.

b) I/We have downloaded the tender document from the internet site www.fmc.org.in and I /We have not tampered / modified the tender document in any manner. In case, if the same is found to be tampered / modified, I/ We understand that my/our tender will be summarily rejected and full Earnest Money Deposit will be forfeited and I /We am/are liable to be banned from doing business with M/s. Foundation for MSME Clusters or prosecuted.

**SIGNATURE OF THE TENDERER
(with seal and address)**

ANNEXURE – IXA

Financial Bids for Civil Works

Description	Total Price Including taxes (GST Etc)
Construction of work shed for millet magic project as per BoQ given in Annexure IA	
Grand Total (In Figure)	
Grand Total (In Word)	

Note:

- The Bidder shall quote the Lump sum costs in the above given format.
- The lump sum offer shall provide for all superintendence, labour, technical assistance, material, plant, equipment and all other things required for executing and completing all the works as per defined Scope of Work.

SIGNATURE OF THE TENDERER
(with seal and address)

ANNEXURE – X CHECKLIST OF DOCUMENTS

Documents to be enclosed in Part-I:

S.No	Checklist	Enclosed (Yes/No)	Reference in the Bid (Page No.)
1.	Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions		
2.	Demand Draft for Rs.5000/- (Rupees Five thousand only), in favour of "Foundation for MSME Clusters", payable at New Delhi.		
3.	Authorization letter from the Company for the person to sign the tender		
4.	Details of the Tenderer (as per Annexure-III)		
5.	Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-IV)		
6.	List of Building construction works executed in last 3 years (as per Annexure-V)		
7.	Declaration for not having black listed by any other Govt. agencies (as per Annexure-VI)		
8.	Declaration for not having tampered the Tender documents downloaded from the websites www.fmc.org.in (Annexure-VII).		
9.	The copy of certificate of incorporation/registration.		
10.	Copy of Memorandum and Articles of Association		
11.	Copy of Registered Partnership deed, in case of Partnership Firm		
12.	Copy of Aadhaar, GST Registration Certificate & PAN Card		

13.	Valid Registration Certificate from PWD / CPWD / Highways department		
14.	Work Orders issued by the clients		
15.	The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years FY, 2021-22 and 2022-23, 2023-24.		
16.	Latest I.T return		
17.	Notarized translated English version of the documents in a language other than English, if any		

Both 'Part I – Technical bid' cover and 'Part II – Financial Bids' cover must be placed in a separate sealed cover superscripted as "Tender for the construction of Work shed for Mileet Magic project" and addressed to "M/s. Foundation for MSME Clusters, USO House, 2nd Floor, USO Road, Off Shaheed Jeet Singh Marg, 6, Special Institutional Area, New Delhi – 110067, containing the name and address of the Tenderer.

Note: Through offline Tenders submitted in unsealed cover would summarily be rejected