

Terms of Reference (ToR) for appointing as a Consultant/Agency/Organisation for the Construction of Industrial work shed of Driving Sustainability, Green Livelihoods, and Women's Empowerment through Cluster & Value Chain Development project at Mayurbhanj District of Odisha

Project Title: HDFC-PARIVARTAN - Driving Sustainability, Green Livelihoods, and Women's Empowerment through Cluster & Value Chain Development Project

Tender Notice No. FMC/HDFC/25-26/002

Sealed Tenders are invited by Foundation for MSME Clusters, the Implementing Agency (IA) of **Driving Sustainability, Green Livelihoods, and Women's Empowerment through Cluster & Value Chain Development project** from reputed Civil contractors for the following works under the project of SBI Foundation.

Name of Work	EMD
Construction of Industrial work shed of Driving Sustainability, Green Livelihoods, and Women's Empowerment through Cluster & Value Chain Development project at Mayurbhanj district of Odisha	Rs. 5,000/- in the form of Demand Draft drawn in favour of " Foundation for MSME Clusters ", payable at New Delhi.

The Tender are available at <https://www.fmc.org.in/tender>. The tender submission by Electronically (email). For any query, please email at procurement@msmefoundation.org, CC accounts@msmefoundation.org, hr@msmefoundation.org

Stipulated Timelines:

Date of Publication: 02st January 2026

Last Date of Proposal Submission: (9th January 2026) till 1200 hrs

Technical Bid Opening: (9th January 2026) till 1500 hrs

Award of Contract: The quotation soft copies are to be mailed on the above email IDs

The tender document (Hard copy) shall be submitted at the office of **USO House, 2nd Floor, USO Road, Off Shaheed Jeet Singh Marg, 6, Special Institutional Area, New Delhi – 110067**

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TENDER FOR THE CONSTRUCTION OF INDUSTRIAL WORK SHED FOR Driving Sustainability, Green Livelihoods, and Women's Empowerment through Cluster & Value Chain Development project

1. PREAMBLE

This tender document has been prepared for inviting bids from eligible and experienced civil construction agencies for the construction of six industrial sheds under the HDFC PARIVATAN Driving Sustainability, Green Livelihoods, and Women's Empowerment through Cluster & Value Chain Development project in Mayurbhanj District, Odisha. The project is being implemented with the objective of promoting millet-based micro-enterprises managed by tribal women, with a focus on enhancing rural livelihoods through value addition and local processing of millets.

Each industrial shed will serve as a production-cum-processing unit for millet-based products and will be established at four identified locations across Bangiriposhi and adjoining block of Mayurbhanj district. The sheds will be constructed using cost-effective and durable materials, adhering to standard engineering practices suitable for rural terrain and agro-processing needs.

The construction agency selected through this tender will be responsible for site preparation, civil works, MS structural fabrication, roofing, walling, internal finishing, and domestic wiring. The work is to be completed within the stipulated time frame as detailed in the tender.

This document outlines the general terms, scope of work, technical specifications, eligibility criteria, timelines, and other relevant conditions governing the tendering and execution process.

Bidders are requested to read the document carefully and submit their bids in accordance with the terms specified

2. SCOPE OF WORK- CONSTRUCTION OF SINGLE ROOM SHED HOUSE

- Site clearing, setting out, excavation, foundation and plinth work including PCC, footing, plinth beam and filling.
- Construction of masonry walls up to 5 ft height using brick/block masonry including plastering where required.
- Supply, fabrication and erection of structural steel columns, trusses, purlins and bracings above 5 ft wall height, including primer and anti-corrosive coating.
- Fixing of GI / colour-coated roofing sheets including ridges, flashings and all accessories.
- PCC / IPS flooring with smooth finish.
- Supply and installation of main door, shutters and ventilators as required.
- Basic electrical wiring including light points, switches and plug points.
- Final cleaning of site and handing over of completed shed house.

Name of the village and are of construction

Name of the village	Sq ft.
Udali	600
Randa Sahi	600
Manada	625

Bangripasi

1000

3. QUALIFICATION CRITERIA

Clause	Qualification Criteria	Supporting Document
3(a)	The tenderer should be a registered legal entity.	(i) In case of Private / Public Limited Companies, <ul style="list-style-type: none"> • Copy of Incorporation Certificate issued by the Registrar of Companies • Copy of Memorandum and Articles of Association (ii) In case of Partnership Firm, <ul style="list-style-type: none"> • Registered Partnership deed (iii) In case of Proprietorship Concern, <ul style="list-style-type: none"> • Copy of Aadhaar/ GST Registration Certificate / PAN Card.
3(b)	The tenderer should be an eligible Civil contractor	(i) Valid Registration Certificate from PWD / CPWD / Highways dept. / Electrical Department and any other state or central government department (ii) Valid registration of GST
3(c)	The tenderer should have at least 3 years of experience (as on 31 st March 2025) as Civil contractor.	(i) List of construction works executed in last 3 years as per Annexure-V
3(d)	The tenderer should have been awarded and successfully completed at least three works of similar nature in the last 3 years (as on 31 st March 2025).	(i) Work orders issued by clients (ii) Performance certificate issued by clients
3(e)	The tenderer should have reported a a) minimum Average Annual Turnover of Rs. 50.00 lakhs in the last three consecutive financial years i.e. 2022-23, 2023-24 and 2024-25 for Civil Works.	(i) The average annual turnover statement duly certified by Chartered Accountant with UDIN number as per Annexure IV (ii) The Annual Report/ certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years

3(f)	The tenderer should not have been blacklisted for supply of any items or services by any Government departments/ agency	The declaration form as per Annexure VI should be enclosed.
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4. LANGUAGE OF THE TENDER

The Tender prepared by the tenderer as well as all correspondences and documents relating to the Tender shall be in English language only. If the supporting documents are in a language other than English, the notarized translated English version of the documents should also be enclosed.

5. PURCHASE OF TENDER DOCUMENTS

- a) The tender document shall be downloaded from www.fmc.org.in at free of cost. The tenderer should give a declaration for not having tampered the Tender document downloaded from Internet (as per Annexure VII).
- b) The tender document can be downloaded from 02.01.2026 to 09.01.2026, prior to bid submission deadline.

6. AUTHORISATION OF THE TENDERER

The Tender should be signed on each page by the tenderer or by the person who is duly authorized for the same by the tenderer.

7. PRE-VISIT OF SITE

The tenderer, on his/her own responsibility, risk and cost, is advised to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work(s) as mentioned in the Annexure (I).

8. SPECIFIC INSTRUCTIONS TO BIDDERS / CONTRACTORS FOR QUOTING OF RATES

- (a) The contractors are requested to read the detailed specification and quote the lump sum value in the Financial Bids. Price quoted in the Financial Bids will only be taken up for comparison and shall be final.
- (b) The tenders invited are based on item wise rates mentioned in the estimate of works/BoQ. Any lumpsum deductions or increase or rebate offered either in the tender or in the covering letter or at any portion of the tender will be ignored and only the price offered in the Financial Bids alone will be taken as valid quote and taken up for tender comparison. Rates or Lumpsum amounts for items not called for shall not be included in the tender. Any alteration made by tenderer in the contract form, the

conditions to Contract, the drawings, specification, or quantities accompanying the same will not be recognized and if any such alterations are made the tender will be void.

- (c) The tenderer / contractor will make his/her/their own arrangements to procure and use ISI Brand Cement and ISI Brand steel required for the work.
- (d) It should be clearly understood that the price quoted by the tenderer / contractor is inclusive of incidental charges such as conveyance, loading, unloading, stacking at site, GST, labour cess any other applicable government taxes and testing charges etc., complete.
- (e) The tenderer / Contractor should strictly follow above instructions without fail.

9. SUBMISSION OF TENDER

- (a) The terms and conditions of the tender document should be signed and enclosed with the tender, in token of having accepted the tender conditions. Failing which the tender will be rejected summarily.
- (b) Tenders should be submitted in two parts:
 - i. Part I will cover technical bid and
 - ii. Part II will cover Financial Bids
- (c) Tenderers should ensure submission of all documents pertaining to Part-I and Part II proposals separately as per the Check list given in Annexure -X.
- (d) If through offline Tenderers are requested to place Part I and Part II documents in separate sealed covers. Part I cover to be superscripted as "Part I – Technical bid" and Part II cover to be superscripted as "Part II – Financial Bids" respectively, mentioning the name and address of the Tenderer in each of the both covers. These two sealed covers (Part I and Part II) must be placed in a single outer cover superscripted as "Tender for the construction of work shed for Driving Sustainability, Green Livelihoods, and Women's Empowerment through Cluster & Value Chain Development project___" and addressed to "Foundation for MSME Clusters, USO House, 2nd Floor, USO Road, Off Shaheed Jeet Singh Marg, 6, Special Institutional Area, New Delhi – 110067." mentioning the name and address of the Tenderer in the outer cover. Tenders shall be submitted in sealed cover and unsealed tenders would summarily be rejected. If through online, then it has to be submitted in a separate email mentioning in the subject line, title of the RFP, RFP number, Financial/Commercial Bid and name of the bidder. It needs to be a zipped folder password protected. Password only to be shared before opening of the financial bid as per below mentioned timeline.
- (e) deleted
- (f) A tender once submitted shall not be permitted to be altered or amended.

10. EARNEST MONEY DEPOSIT

- (a) The tenderer shall digitally accept and upload the signed terms and conditions of the tender document as a token of acceptance. Failure to do so shall result in summary rejection of the tender.
- (b) Tenders shall be submitted in two separate parts through online mode:
 - i. Part I – Technical Bid
 - ii. Part II – Financial / Commercial Bid
- (c) Tenderers must ensure that all documents pertaining to **Part I and Part II** are uploaded separately and strictly in accordance with the checklist provided in **Annexure-X**. Non-compliance may lead to rejection.
- (d) For online submission, Part I (Technical Bid) and Part II (Financial / Commercial Bid) shall be submitted through **separate, clearly marked emails**. Each email must mention the following in the subject line:
 - Title of the RFP
 - RFP Number
 - Bid Type (Technical / Financial)
 - Name of the Bidder

The Financial / Commercial Bid must be submitted as a **password-protected zipped folder**. The password shall be shared separately only before the opening of the financial bid, as per the prescribed timeline.

- (e) Online tenders must be submitted via email to **procurement@msmefoundation.org**. Tenders received after the stipulated deadline shall not be considered, and no responsibility shall be borne by the IA for late receipt.
- (f) Once submitted, the tender shall not be allowed to be altered, modified, or withdrawn under any circumstances.

11. VALIDITY

- (a) The rate quoted in the Tender should be valid for the acceptance by the IA for a minimum period of 120 days from the date of opening of the Tender.
- (b) The accepted rate of the successful tenderer is valid till the entire contract is fully completed. Escalation in the rates will not be entertained under any circumstances.

12. OPENING AND EVALUATION OF THE TENDER

- (a) The tender shall be closed at **1200 Hrs (as per office clock) on 09.01.2026**. Only tenders received through online modes within the stipulated time shall be considered. Tenders received after the specified date and time shall not be accepted.
The tender shall be opened by the **Tender Committee** through **video conferencing mode only**, in the presence of tenderers or their authorized representatives who choose to attend. Participation in the bid opening through virtual mode is **optional**.
- (b) During the virtual tender opening, the Tender Committee shall announce all

attested and unattested corrections observed in the submitted bids and record the same. The Committee shall authenticate such corrections. In case any tenderer or authorized representative is not present during the virtual opening, the Committee shall proceed with the opening of the tender and communicate the details of such corrections to the concerned tenderer, which shall be deemed as accepted without any objection.

- (c) In the event that the scheduled date for tender opening falls on a government holiday, tenders shall be received up to **1200 Hrs on the same working day** and opened at **1500 Hrs on the same working day** through virtual mode.
- (d) The **Technical Bids (Part I)** shall be evaluated by the Tender Committee in accordance with the prescribed **qualification criteria**. The Committee reserves the right to reject or disqualify any tender if it is not satisfied with the documents or information furnished by the tenderer.
- (e) Upon completion of the technical evaluation, only those tenderers declared technically qualified by the Tender Committee shall be informed separately of the **date and time for opening of the Financial Bids (Part II)**.

13. PRICE OFFER

- (a) The Financial Bids should be kept only in the Part II cover.
- (b) The Financial Bids should be prepared as per Annexure-IXA & Annexure iXB.
- (c) The price should be neatly and legibly written both in figures and words.
- (d) In case of discrepancy between the prices quoted in words and figures lower of the two shall be considered.
- (e) If a bidder quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered.
- (f) Part-II bid should not contain any commercial conditions. Variation in the commercial terms and conditions of the tender will not be accepted.
- (g) Financial Bids Should be password protected through online and through offline it should be sealed.

14. EVALUATION OF THE PRICE

- (a) The Tender committee will examine for complete, properly signed and error-free nature of the Financial Bids (Part II)
 - (a) The comparison of the rates offered shall be based on the total all-inclusive rates offered (i.e., sum of all inclusive rate offered for all the tendered items).
 - (b) Only after technical evaluation vendor will qualify for financial bid**

15. AWARD OF THE CONTRACT

- (a) The Tenderer who has quoted lowest price (L1) will be issued the 'Letter of Acceptance' by the Implementing Agency.
- (b) In unavoidable circumstances, such as receipt of very limited bids or the proposal prices are substantially higher than the market value / updated cost estimate or available budget, the committee may decide upon resorting to Negotiation with the lowest evaluated responsive bidder. In such cases, the Tenderer who has quoted lowest price (L1) will be invited for negotiations and after finalizing the negotiated rate, Letter of Acceptance will be issued.

16. SECURITY DEPOSIT

- (a) On receipt of the Letter of Acceptance from IA, the successful tenderer should remit a Security Deposit (SD) of **5%** of the value of the contract in the form of Account payee Demand Draft from any Indian Nationalized/Scheduled Commercial Bank or irrevocable Bank Guarantee with a validity period of one year in favour of "Foundation for MSME Clusters", payable at New Delhi, within 7 (Seven) working days from the date of receipt of letter of acceptance. The EMD shall be adjusted with the Security Deposit.
- (b) Any other amount pending with IA will not be adjusted under any circumstances, against the Security Deposit if so requested.
- (c) If the Security Deposit amount is not paid within the time specified, the EMD remitted by the tenderer shall be forfeited, besides cancelling the communication of acceptance of the Tender.
- (d) Security Deposit amount remitted will not earn any interest.

17. AGREEMENT

The successful tenderer should execute an agreement as may be drawn up to suit the conditions on a non-judicial stamp paper of value, as prescribed in law on the date of remittance of Security Deposit and shall pay for all stamps and legal expenses incidental thereto. In the event of failure to execute the agreement, within the time prescribed, the EMD/SD amount remitted by the tenderer will be forfeited besides cancelling the Tender.

18. ISSUE OF WORK ORDER

After payment of Security Deposit and successful execution of the agreement, Work Order will be released within 7 days by the IA. The successful tenderer should complete the construction of industrial work shed buildings and/ or Electrical amenities within 60 days from the date of receipt of Work Order.

19. DEFECT IDENTIFICATION AND IT'S RECTIFICATIONS

- (a) Defect Liability period shall be six months from the date of the completion

of work for both Civil Works. Any defect arising in the work in guarantee period due to faulty workmanship and faulty materials should be rectified by contractor at his own cost.

- (b) Any deficiency in concreting such as cracking, excessive honeycombing, exposure of reinforcement or other fault which entail replacement of the defective part by fresh concrete and whatsoever remedy reasonable required without hampering the structural safety and architectural concept, all at the cost of contractor.
- (c) The successful tenderer should submit bank guarantee equivalent to 10% of the total value of contract valid for 6 months towards Defect Liability.

20. EMPLOYMENT OF TECHNICAL ASSISTANTS

- (a) The tenderer shall employ qualified technical persons at his cost to supervise the work and the tenderer should ensure the presence of the technical persons at the site of work during working hours, monitoring all items of works and paying extra attention to such works as may demand special attention.
- (c) A movement register should be opened and maintained for technical persons employed by the Contractor. The Technical persons should note the arrival and the departure timings every day along with their initials in a register. Such Register should be produced during inspection of the Inspecting Officers (Tender committee members).

21. PAYMENT TERMS

The following payment terms will be followed for Civil Contract

- **30% advance on site mobilization**
- **40% after completion of structure and roofing**
- **20% after electrical and finishing**
- **10% after final inspection and handover**

22. PENALTY

- (a) Failure to execute the entire contract within 60 days from the date of issue of work order will attract a penalty of 1% per week, on the full value of the contract upto a maximum of 5%. Delays beyond that period will be viewed as violation of the contract terms and will be dealt accordingly.
- (b) Implementing agency reserves the right to inspect the site at any point of time during the contract period to ensure the progress and quality of work carried out. During the inspection, if any discrepancies found in the quality of work / material used, the IA, with the approval of the tender committee, reserves the right to order for any rework(s) / replace any item(s) of material, as the case may be, in order to ensure the quality of work / progress as per the contract terms.

- (c) All the materials used for construction shall be first use, new, high quality material. Old or Used materials will not be accepted and if found, the decision of Committee, either for rework / replace / deduction in payment shall be binding on the contractor.
- (d) Any delay on the part of IA should be intimated and sorted out immediately without affecting the progress of works.

23. TERMINATION OF CONTRACT

IA reserves the right to terminate the contract at any time during the validity period on account of non-fulfilment of contract or for any of the reasons.

24. GENERAL CONDITION

- (a) Conditional tender in any form will not be accepted.
- (b) Any notice regarding any matters, to the contractor shall deemed to be sufficiently served, if given in writing to his usual or last known place of business.
- (c) Tender committee reserves the right to relax or waive or amend any of the tender conditions.
- (d) The successful tenderer shall not outsource/off load either full or part of the work to any other agency / individual without the written consent of the IA
- (e) If the performance of the tenderer is not as per the schedule, then tender committee reserves the right to cancel / reallocate full or part of the contract, at any stage of the contract execution.

25. ARBITRATION

- (a) In case of any dispute in the tender, including interpretation, if any, on the clauses of the tender or the agreement to be executed, the matter shall be referred by IA / Tenderer to an Arbitrator to be appointed by the Parties hereto by mutual agreement. If no such Arbitrator could be appointed by mutual consent, the matter may then be referred to the Executive Director, Foundation for MSME Clusters for nominating an Arbitrator, the Arbitration proceedings being governed by the Arbitration and Conciliation (Amendment) Act 2015.
- (b) The venue of the Arbitration shall be at Odisha. The decision of the Arbitrator shall be final and binding on both the parties to the Arbitration.
- (c) The Arbitrator may with the mutual consent of the parties, extend the time for making the award. The award to be passed by the Arbitrator is enforceable in the court at Odisha only.

26. JURISDICTION OF THE COURT

Any dispute arising out of non-fulfilment of any of the terms and conditions of



Foundation for MSME Clusters (FMC)



this Agreement or any other dispute arising out of the arbitration award will be subject to the jurisdiction of the Courts in the City of Bhubaneswar.

We agree to the above terms and conditions.

SIGNATURE OF THE TENDERER:

DATE:

NAME IN BLOCK LETTERS:

DESIGNATION:

ADDRESS:

ANNEXURE I

BoQ for Construction of Work shed under Driving Sustainability, Green Livelihoods, and Women's Empowerment through Cluster & Value Chain Development project at Bangiriposhi block of Mayurbhanj District of Odisha.

BOQ 1: Industrial Shed – 600 sq. ft., 15 ft Height (Bangiriposhi Block)

BOQ For 600 Sq Ft Shed House (Odisha Pwd – Indicative)

Revised Bill of Quantities (BOQ)

Construction of Shed House – Production Unit

Built-up Area: 600 sq ft (30 ft × 20 ft)

Estimated Cost: ₹6,00,000 (Inclusive of GST)

Rates: As per Odisha State PWD SOR (Indicative)

Item Description	Unit	Qty	Rate (₹)	Amount (₹)
Earthwork & Foundation				
Earthwork excavation in foundation trenches	Cum	28	230	6,440
Filling with excavated earth, ramming & dressing	Cum	18	170	3,060
Plain Cement Concrete (1:4:8) in foundation	Cum	7	4,100	28,700
Sub Total (1)				38,200
RCC Structural Works				
RCC (1:1.5:3) in footings, columns & beams	Cum	9	6,800	61,200
Reinforcement steel (Fe 500 TMT), cutting, bending & placing	MT	1.1	65,000	71,500
Sub Total (2)				1,32,700
Masonry & Superstructure				
Brick masonry in CM (1:6) up to plinth & superstructure	Cum	23	4,700	1,08,100
RCC lintel over openings	Cum	1.8	7,400	13,320
Sub Total (3)				1,21,420
Roofing – Shed Structure				
Structural steel truss including fabrication & erection	MT	0.8	80,000	64,000
Colour-coated GI sheet roofing with accessories	Sqm	56	780	43,680
Sub Total (4)				1,07,680
Flooring, Doors & Finishes				
PCC / IPS flooring suitable for production use	Sqm	56	510	28,560
MS doors, windows & rolling shutter (where required)	Sqm	9	1,750	15,750
Internal & external cement plaster	Sqm	170	150	25,500
Sub Total (5)				69,810
Services, Painting & Miscellaneous				

Cement paint / distemper (internal & external)	Sqm	170	70	11,900
Electrical installation (lighting, wiring, fittings)	LS	1	15,000	15,000
Contingencies & minor works	LS	1	12,880	12,880
Sub Total (6)				39,780
Total				5,09,590
GST 16%				91,726
Grand Total				6,01,316
Round off				6,00,000

BOQ 2: Industrial Shed – 625 sq. ft., 15 ft Height (Bangiriposhi Block)

Boq For 625 Sq Ft Shed House (Odisha PWD – Indicative)

Revised Bill of Quantities (BOQ)

Construction of Shed House – Production Unit

Built-up Area: 625 sq ft (25 ft × 25 ft)

Estimated Cost: ₹6,25,000 (Inclusive of GST)

Rates: As per Odisha State PWD SOR (Indicative)

Item Description	Unit	Qty	Rate (₹)	Amount (₹)
Earthwork & Foundation				
Earthwork excavation in foundation trenches	Cum	29	230	6,670
Filling with excavated earth, ramming & dressing	Cum	19	170	3,230
Plain Cement Concrete (1:4:8) in foundation	Cum	7	4,100	28,700
Sub Total (1)				38,600
RCC Structural Works				
RCC (1:1.5:3) in footings, columns & beams	Cum	10	6,800	68,000
Reinforcement steel (Fe 500 TMT), cutting, bending & placing	MT	1	65,000	65,000
Sub Total (2)				1,33,000
Masonry & Superstructure				
Brick masonry in CM (1:6) up to plinth & superstructure	Cum	24	4,700	1,12,800
RCC lintel over openings	Cum	2	7,400	14,800
Sub Total (3)				1,27,600
Roofing – Shed Structure				
Structural steel truss including fabrication & erection	MT	0.9	80,000	72,000
Colour-coated GI sheet roofing with accessories	Sqm	58	780	45,240
Sub Total (4)				1,17,240
Flooring, Doors & Finishes				
PCC / IPS flooring suitable for production use	Sqm	58	510	29,580

MS doors, windows & rolling shutter (where required)	Sqm	10	1,750	17,500
Internal & external cement plaster	Sqm	177	150	26,550
Sub Total (5)				73,630
Services, Painting & Miscellaneous				
Cement paint / distemper (internal & external)	Sqm	177	70	12,390
Electrical installation (lighting, wiring, fittings)	LS	1	15,000	15,000
Contingencies & minor works	LS	1	12,691	12,691
Sub Total (6)				40,081
Total				5,30,151
GST 18%				95,427
Grand Total				6,25,578
Round off				6,25,000

BOQ 3: Industrial Shed – 1000 sq. ft., 15 ft Height (Bangiriposhi Block)

BOQ For 1000 Sq Ft Shed House (Odisha PWD – Indicative)

Revised Bill of Quantities (BOQ)

Construction of Shed House – Production Unit

Built-up Area: 1000 sq ft

Estimated Cost: ₹10,00,000 (Inclusive of GST)

Rates: As per Odisha State PWD SOR (Indicative)

Item Description	Unit	Qty	Rate (₹)	Amount (₹)
Earthwork & Foundation				
Earthwork excavation in foundation trenches	Cum	46.5	230	10,695
Filling with excavated earth, ramming & dressing	Cum	30	170	5,100
Plain Cement Concrete (1:4:8) in foundation	Cum	12	4,100	49,200
Sub Total (1)				64,995
RCC Structural Works				
RCC (1:1.5:3) in footings, columns & beams	Cum	16	6,800	1,08,800
Reinforcement steel (Fe 500 TMT), cutting, bending & placing	MT	1.84	65,000	1,19,600
Sub Total (2)				2,28,400
Masonry & Superstructure				
Brick masonry in CM (1:6) up to plinth & superstructure	Cum	38	4,700	1,78,600
RCC lintel over openings	Cum	3	7,400	22,200
Sub Total (3)				2,00,800
Roofing – Shed Structure				
Structural steel truss including fabrication & erection	MT	1.33	80,000	1,06,400



Foundation for MSME Clusters (FMC)



Colour-coated GI sheet roofing with accessories	Sqm	93	780	72,540
Sub Total (4)				1,78,940
Flooring, Doors & Finishes				
PCC / IPS flooring suitable for production use	Sqm	93	510	47,430
MS doors, windows & rolling shutter (where required)	Sqm	15	1,750	26,250
Internal & external cement plaster	Sqm	283	150	42,450
Sub Total (5)				1,16,130
Services, Painting & Miscellaneous				
Cement paint / distemper (internal & external)	Sqm	283	70	19,810
Electrical installation (lighting, wiring, fittings)	LS	1	24,000	24,000
Contingencies & minor works	LS	1	20,146	20,146
Sub Total (6)				63,956
Total				8,53,221
GST 18%				1,53,580
Grand Total				10,06,800
Round off				10,00,000

ANNEXURE II

PART – I

From
Name
Address

Date :

To
**Foundation for MSME Clusters, USO House, 2nd
Floor, USO Road, Off Shaheed Jeet Singh
Marg, 6, Special Institutional Area, New Delhi
– 110067**

Sir,

Sub: Tender for the construction of Industrial Work shed and for Driving Sustainability, Green Livelihoods, and Women's Empowerment through Cluster & Value Chain Development project - Submission of Part I (**Package ____**) – **Reg**

Ref: Tender Notice No. HDFC PARIVARTAN/ 02/24-25, Dated: (...)

With reference to your tender notice, we submit herewith our sealed Tender for the construction of Industrial Work shed buildings for Driving Sustainability, Green Livelihoods, and Women's Empowerment through Cluster & Value Chain Development project, as specified by IA in this tender document.

We enclose the following documents:

- 1) Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions
- 2) Demand Draft no. _____ for Rs. 5,000 /- (Rupees Five thousand only), in favour of "Foundation for MSME Cluster", Drawn on _____ Bank payable at New Delhi, towards Earnest Money Deposit.
- 3) Authorization letter from the Company for the person to sign the tender.
- 4) Details of the Tenderer (as per Annexure-III)
- 5) Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-IV).
- 6) List of Building construction works executed in last 3 years as per Annexure-V
- 7) Declaration for not having black listed by any other Govt. agencies (as per Annexure-VI).
- 8) Declaration for not having tampered the Tender documents downloaded from the websites www.fmc.org.in (Annexure-VII).
- 9) The copy of certificate of incorporation/registration (If applicable)
- 10) Copy of Memorandum and Articles of Association (If applicable)
- 11) Copy of Registered Partnership deed, in case of Partnership Firm (If applicable)
- 12) Copy of Aadhaar, GST Registration Certificate & PAN Card
- 13) Valid Registration Certificate from Valid Registration Certificate from PWD /



Foundation for MSME Clusters (FMC)



CPWD / Highways department / Electrical department

- 14) Work Orders issued by the clients.
- 15) The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years FY 2022-23, 2023-24 and 2024-25
- 16) Latest I.T return.
- 17) Notarized translated English version of the documents in a language other than English, if any.

Yours Faithfully

Signature & Seal

Name and Designation of Authorized Signatory

Enclosed: As stated above

ANNEXURE – III DETAILS OF THE TENDERERS

1. Name of the Tenderer	
2. Registered Office Address	Telephone Number: Fax : Email : Website, if
3. Contact Person	Name: Designation : Phone: Mobile: Email:
4. Date of Incorporation	
5. Legal Status	Proprietorship/partnership/Pvt. Limited/Public Limited/ Others (Pl. mention)
6. Eligible license holder of	
7. Brief profile of the Tenderer	
8. Number of staffs on regular payroll	Technical: Administration:
9. PAN Number	
10. GST Registration Number	

Yours Faithfully

Signature & Seal

Name and Designation of Authorized Signatory

ANNEXURE – IV ANNUAL TURNOVER STATEMENT

The Annual turnover of M/s for the past three years are given below and certified that the statement is true and correct.

S.no	Year	Turnover (Rs. in lakh)
1	2022-23	
2	2023-24	
3	2024-25	
	Total	
Average annual turnover		

DATE:

SIGNATURE & SEAL OF THE TENDERER

**SIGNATURE OF CHARTERED ACCOUNTANT
(with seal, Reg. No. , UDIN and Address)**

ANNEXURE – V

List of clients for whom works undertaken in the past 3 years

(Please provide the details for each project in separate sheet along with work Order/completion certificate from client)

S.No	Name & Address of the Client	Details of Work	Extent/Area covered in Sq.ft Nature of Electrical work done	Year of Completion	Cost (Rs.in Lakhs)	Work Order & Completion certificate enclosed (Yes/No)
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

SIGNATURE OF THE TENDERER
(with seal and address)



Foundation for MSME Clusters (FMC)



ANNEXURE – VI CERTIFICATE

DATE:

Certified that M/s...../ the firm /company or its partners /shareholders had not been blacklisted by any Government Agencies.

SIGNATURE OF THE TENDERER
(with seal and address)

ANNEXURE – VII DECLARATION FORM

DATE:

a) I/We having our office at do declare that I/We have carefully read all the conditions of tender sent to me/us by the M/s. Foundation for MSME Clusters, USO House, 2nd Floor, USO Road, Off Shaheed Jeet Singh Marg, 6, Special Institutional Area, New Delhi – 110067 for the tenders floated vide tender ref No. _____ for the construction of Industrial work shed for Driving Sustainability, Green Livelihoods, and Women's Empowerment through Cluster & Value Chain Development project and will complete the contract as per the tender conditions.

b) I/We have downloaded the tender document from the internet site www.fmc.org.in and I /We have not tampered / modified the tender document in any manner. In case, if the same is found to be tampered / modified, I/ We understand that my/our tender will be summarily rejected and full Earnest Money Deposit will be forfeited and I /We am/are liable to be banned from doing business with M/s. Foundation for MSME Clusters or prosecuted.

**SIGNATURE OF THE TENDERER
(with seal and address)**



Foundation for MSME Clusters (FMC)



ANNEXURE – IXA

Financial Bids for Civil Works

Description	Total Price Including taxes (GST Etc)
Construction of work shed for Driving Sustainability, Green Livelihoods, and Women's Empowerment through Cluster & Value Chain Development	
Grand Total (In Figure)	
Grand Total (In Word)	

Note:

- The Bidder shall quote the Lump sum costs in the above given format.
- The lump sum offer shall provide for all superintendence, labour, technical assistance, material, plant, equipment and all other things required for executing and completing all the works as per defined Scope of Work.

SIGNATURE OF THE TENDERER
(with seal and address)

ANNEXURE – X CHECKLIST OF DOCUMENTS

Documents to be enclosed in Part-I:

S.No	Checklist	Enclosed (Yes/No)	Reference in the Bid (Page No.)
1.	Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions		
2.	Demand Draft for Rs.5000/- (Rupees Five thousand only), in favour of "Foundation for MSME Clusters", payable at New Delhi.		
3.	Authorization letter from the Company for the person to sign the tender		
4.	Details of the Tenderer (as per Annexure-III)		
5.	Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-IV)		
6.	List of Building construction works executed in last 3 years (as per Annexure-V)		
7.	Declaration for not having black listed by any other Govt. agencies (as per Annexure-VI)		
8.	Declaration for not having tampered the Tender documents downloaded from the websites www.fmc.org.in (Annexure-VII).		
9.	The copy of certificate of incorporation/registration.		
10.	Copy of Memorandum and Articles of Association		
11.	Copy of Registered Partnership deed, in case of Partnership Firm		
12.	Copy of Aadhaar, GST Registration Certificate & PAN Card		

13.	Valid Registration Certificate from PWD / CPWD / Highways department		
14.	Work Orders issued by the clients		
15.	The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years FY, 2021-22 and 2022-23, 2023-24.		
16.	Latest I.T return		
17.	Notarized translated English version of the documents in a language other than English, if any		

Both 'Part I – Technical bid' cover and 'Part II – Financial Bids' cover must be placed in a separate sealed cover superscripted as "Tender for the construction of Work shed for Driving Sustainability, Green Livelihoods, and Women's Empowerment through Cluster & Value Chain Development project" and addressed to "M/s. Foundation for MSME Clusters, USO House, 2nd Floor, USO Road, Off Shaheed Jeet Singh Marg, 6, Special Institutional Area, New Delhi – 110067, containing the name and address of the Tenderer.

Note: Through offline Tenders submitted in unsealed cover would summarily be rejected